

WP7: deliverable 19

## Self-evaluation report, No. 2

Period: 1. March – 30. May 2015

### Preface

This is the second of six self-evaluation report as part of results (Del 19) of work package 7 of the CroCooS project. As the first self-evaluation period was extended, this second self-evaluation report deals with much shorter period and therefore much less is to report and analyse. But it includes first summary presentations in three annexes.

The aim of self-evaluation reports is to provide feedback to the project consortium on the progress of the project in order to stress possible obstacles for the progress at its early stage and in order to foreseen the possibilities for improvements.

Self-evaluation report is structured following the Quality assurance plan of the project. The result of self-evaluation is presented according to the deliverables and the indicators of the project for each work package. The analyses of the achievements are based on the self-evaluation tool presented in first report.

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## 1. WP1 Management and Coordination (TPF)

### Deliverables

Del1 Documents of meetings (meeting packages) and internal communication

Del2 Specified project Work Plan and timetable

Del3 Internal project website: Project Information System (PIS)

Del4 Reports for the Commission (monitoring, interim, final)

### Indicators

Ind1.1 Level of satisfaction of participants at workshop and conference

Ind1.2 No. of minutes

The management and coordination of the project in this period included 4<sup>th</sup> partner meeting which was organized by the leading partner TPF and pilot leading partner FSZK as the main topic of the meeting was preparation for the pilot phase of the project. Partners also meet with mentors on the first day of the meeting as the mentors were having their training in the same week also in Budapest. In that period TPF and EF, Serbian partner still had to work on budget issues because of the changes in the partnership and budget.

Documents of the meeting was prepared as planned after May meeting (Del1 and Ind1.2). To internal communication (Del1) regular monthly Skype meetings were added since February focusing to the piloting issues. On 24<sup>th</sup> of March Hungarian partners` meeting was organised to work on the project issues as they are leading the most important WPs. The project manager was invited to Brussels to the kick-off meeting of the policy experimentation projects launched in 2015. The CroCoos project was introduced to the other project representatives at the event (Del4).

Level of satisfaction of participants (Ind1.1) is being monitored with event satisfaction questionnaire after each on site partner meeting. The level of satisfaction of project partners is presented in Annex.

## 2. WP2 Analysis of existing EWSs within the partner countries (FSZK)

### Deliverables

Del5 Criteria of a good practice in EWS and standard structure of a country report

Del6 Country reports + comparative analysis

### Indicators

Ind2.1 No. of country reports prepared

Country reports were prepared in previous period. The comparative analyse (Del6) is being late but it is not influencing the flow of the project as the issues needed to include to the project process are done directly from the national reports and through regular communication among partners. Comparative analyse will be of great value for preparing final policy recommendation.

## 3. WP3 Research beyond the partner countries: further specification of the elements of EWSs (TPF)

### Deliverables

Del7 Research plan and research process

Del8 Summary of the research results - basis for proposed EWS

### Indicators

Ind3.1 No. of interviews conducted

Ind3.2 No. of respondents to on-line questionnaire

Ind3.3 No. of distress signals

Ind3.4 No. of introduced countries

Ind3.5 No. of sectors involved

Ind3.5 No. of methods, policy measures and targets introduced

Research beyond the partner countries is on its way. Research plan (Del7) was updated with more details. Resource Pool design was prepared (Del7). Questionnaires (Del7) for teachers and non-school professionals were prepared and are in the phase of translating to national languages. Based on the preliminary results of the research, 6 most important distress signals were identified (Del8). Reached indicators will be presented in next self-evaluation reports.

## 4. WP4 Pilot: professional content, methodological guide, testing and supervision (FSZK)

### Deliverables

Del9 Methodological guide and toolkit for pilot and draft training material for multipliers

Del10 Training for multipliers

Del11 Pilot documentation and PLAs

Del12 Recommendations on the basis of the pilot results

### Indicators

Ind 4.1 No. of pilot participants from diff. target groups

The preparation for the piloting was the most important task in this period. Mentors and schools in all three pilot countries were selected. Both selection in all three countries was prepared with public call. 4 days training for all 6 mentors was organised in Budapest in first week of May (Del10). The leading partner FSZK prepared in close cooperation with TPF the first draft of guidelines and first 21 tools (Del9). First draft of mentors' report was prepared and discussed with piloting partners in March (Del11). In addition, the regular monthly skype meeting was introduced since February especially to for coordinating the piloting within the project. Pilot participants are already included, the information about the number of them and target group will be presented in next phases (Ind 4.1).

## 5. WP5 Piloting evaluation: planning; assessment; efficiency analysis (Expanzio)

### Deliverables

Del13 Pilot efficiency evaluation plan

Del14 Tools of assessment (questionnaires, interview guides etc. in national languages)

Del15 Summary of the evaluation results (presentation and report)

### Indicators

Ind 5.1 Level of satisfaction of pilot participants by different target groups

At 4<sup>th</sup> partner meeting the next documents for pilot evaluation was presented. Partner consortium took extended time to debate on the pilot evaluation issues (Del13). Tools for assessment are in the phase of final preparation.

## 6. WP6 Dissemination (TPF)

### Deliverables

Del16 Events: workshops + high level international conference

Del17 Online media: webpage, online newsletter, on-line Resource Pool; (video spots, social media)

Del18 Publications: on-line project publication + articles and conference presentations

### Indicators

Ind 6.1 No. of website visitors

Ind 6.2 No. of workshop and conference participants

Ind 6.3 No. of items uploaded in the Resource Pool

Ind 6.4 No. of dissemination activities of partners on international, national, regional and local level

Dissemination is ongoing process and new online media (Del17) are under construction. Some parts of it was presented at the 4<sup>th</sup> partner meeting. Dissemination activities of partners (Ind. 6.4) are presented in an Annex. Other indicators will be presented in later phases.

## 7. WP7 Quality plan (CPI)

### Deliverables

Del19 Self-evaluation reports

Del20 External expert monitoring evaluations (interim, final)

Del21 Participants' evaluation of events and products

Del22 Web monitoring; electronic assessments

## Indicators

Ind 7.1 No. of self-evaluation activities (regular feedback, event evaluation, product evaluation etc.)

Ind 7.2 No. of self-evaluation reports

Ind 7.3 No. of external evaluation

Ind 7.4 No. of collected feedback from target groups

Ind 7.5 Level of satisfaction of project partners

In this period self-evaluation report was not planned (Del19), preparation for external evaluation is ongoing process (meeting in May and planned in September). In this period the evaluation of the 4<sup>th</sup> partner meeting was implemented with standard questionnaire (Ind 7.1). A number of draft products, process documents were presented and feedback collected from partners regularly. For mentors' training, CPI, TPF and FSZK prepared and used new questionnaire. Summary of satisfaction level of project partners is presented in an Annex.

## Annex 1: Dissemination activities

For easier overview of dissemination activities, we here present the table of all recorded activities.

Date	Place	Name, organization, position of present persons	Motivation of the meeting/ conversation	Main talking point	Their feedback (conclusions, agreed activities)
<b>TPF:</b>					
7-8.11.2014		Symposium National Educational Science Conference		Conference presentation	
Autumn 2014		Magazine of TPF			
Spring 2015		Magazine of TPF			
12 March 2015		presentation of the project in the Hungarian Ministry of Human capacities			
12 March 2015		presentation of the project at the EACEA			
<b>FSZK:</b>					
13.06.2014	FSZK web-site	Monthly online newsletter of FSZK	Announcing the launch of the project.		
02.12.2014	FSZK	Mrs. Róza Szabó Head of Educational Department at the Government Office (Jász-Nagykun County)	Searching qualified mentors for the project.	Supplying her with information on the role of a CroCoos-mentor, getting information from her on the up-to-date situation on the effects of the latest educational regulations.	The mentor position is not suitable for her, but she will keep us informed about the latest news also in the future.
17.12.2014	FSZK	Meeting of the Consultation Board of FSZK (representatives of various organizations of people with disabilities)	Presentation of the ongoing project.	Detailing the present developments.	They are glad to hear about the project, the sector is also affected.
29.01.2015	IFÉ Lyon	TITA project consortium	Presentation of CroCoos policy experimentation	Discovering commonalities and differences between the two "twin" projects	TITA works the teams of multi sectorial partners in the school without teachers, CroCoos focuses teams of teachers and few other professionals inside the schools
20.03.2015	FSZK	Meeting of the Consultation Board of FSZK with the representatives of several churches	Presentation of the ongoing project.	Information	
<b>EF:</b>					
15.2. 2015.	Belgrade	Biljana Radosavljević, headmaster of the primary school	Consultations with the one school leader about the CroCoos project.	Discussion about feasibility of different school projects	Our interlocutor emphasized these aspects of the project: motivation of schools

		“Miroslav Mika Antić”.		during piloting in Serbia.	that will be selected should be high in order to succeed with piloting; schools do not have much experience in dealing with ESL and that should be taken into consideration too.
25.2. 2015.	Belgrade	Group of around 30 experts in different fields in education. Meeting was lead by Dr. Slobodanka Antić, and hosted by Prof. Dr. Ivan Ivić.	Monthly round table (Wednesday meetings circle) in Education Forum.	The topic of the meeting was: “EU support for education in Serbia and the region: challenges and dilemmas”.	Importance of the strategic and long term projects in education was emphasised, as well as the importance of the respecting local specificities in EU projects similar like CroCooS.
CPI (SK, BB, DM = CPI experts):					
6. 5. 2014	CPI	SK: Špela Lenič, Slovenian Institute for Adult Education (SIAE)	Conversation: To inform colleagues from SIAE	Short verbal presentation of CroCooS aims, objectives and activities	Brainstorming about cross-sectoral cooperation in Slovenian educational system
4. 6. 2014	Biotehnikal school centre Naklo	SK: Headmaster of VET upper-secondary school, Ms Andreja Ahcin	Conversation: To inform school about the new project and its theme	Short verbal presentation of CroCooS aims, objectives and activities	Expressed satisfaction about the theme, she believes that preventing drop-out is an important area of school work
5. 6. 2014	CPI	SK, DM: EPoS, group of school representatives working on self-evaluation	Conversation: To inform schools about the new project and its theme	Short verbal presentation of CroCooS aims, objectives and activities	SC Velenje informed about their project RESLEA and sent the materials for our use.
12. 6. 2014	Budapest	SK: Mr. Katalin Stadler Molnar, EQAVET board memeber	Conversation: to inform colleagues at EQAVET	Short verbal presentation of CroCooS aims, objectives and activities	Discussion on quality assurance of the project
18. 9. 2014	Ljubljana	SK: Partners of project Mapping	Verbal presentation: to inform partner meeting participant	Short verbal presentation of CroCooS aims, objectives and activities	Short conversation with Danish and Dutch colleagues in Mapping about Danish and Dutch partners in CroCooS
8. 10. 2014	Ministry of education, Ljubljana	DM, SK: PhD Slavica Černoša	Verbal and written presentation: to inform Ministry, to get its view on the topic and to get their support	Presentation of CroCooS aims, objectives and activities	Discussion on how to use the results of CroCooS project to support the development of preventing dropout in national system, agreed to send them the results of working group.
16. 10. 2014	The National Education Institute of The Republic of Slovenia, Ljubljana	SK: PhD Vinko Logaj, director of the institute; PhD Branko Slivar, Head of unite for upper-secondary education; Mr Elido Bandelj, director of CPI	Verbal and written presentation of CroCooS aims, objectives and activities and initiate national level cooperation (organise working group)	To inform Institute about CroCooS, to get its view on the topic and to discuss the proposal of cooperation for preparing the proposal for changes in national system regarding prevention of dropout.	Discussion on how to use the results of CroCooS project and other resources to support the development of preventing dropout in national system; Agreement on cooperation of both institutes.
22. 10. 2014	CPI, Ljubljana	DM, BB, SK: PhD Branko Slivar, Head of unite for upper-secondary	To start an agreed cooperation in working group	Main ideas for the cooperation, detailed	Agreed to set up a working group; to share results of previous work and of CroCooS.



		education; Mr Darko Mali, CroCooS project manager		presentation of CroCooS project	
23. 10. 2014	Ljubljana	SK: PhD Polona Kevala, researcher, Educational Research Institute (ERI)	Conversation: To inform colleagues from ERI at the Career project conference	Short verbal presentation of CroCooS aims, objectives and activities	Brainstroming about cross-sectoral cooperation and data collection in Slovenian educational system
21. 11. 2014	CPI, Ljubljana	SK: Colleagues at CPI	Presentations of all EU projects CPI is included in	10 minutes Power point presentation	Interested for further information; to inform them when the school selection will go on, so they can support the process
11. 12. 2014	CPI, Ljubljana	SK: PhD Maša Vidmar and PhD Urška Štremfel, researchers, Educational Research Institute (ERI)	Mutual presentation of the projects TITA and CroCooS – both are working on preventing ESL	Main aims, objectives and activities of both projects and CPI and ERI roles in them	Future cooperation, informing each other regarding the main activities of both projects.
14. 1. 2015	CPI, Ljubljana	BB, SK: Ms Tanja Šket, Atama, employment agency	Interview as part of YOUTHCOACH, project	Dropout prevention and early intervention in Slovenian educational system	Agreement on possible future cooperation, mostly regarding cross-sectoral approach, informing each other regarding the main activities of both projects.
29. 1. 2015	Faculty of Arts, University of Ljubljana	SK: PhD Jana Kalin, PhD Marijanca Ajša Vižintin	Participation at the conference of department for pedagogy and andragogy	Short verbal conversation – Ms. Kalin is working on didactics, cooperation parents with school	Ms Vižintin is working in the field of support emigrants at schools
5. 2. 2015	Florijn College, Breda, NL	SK: Ms A. E. (Annelies) Feskens, Zorgcoordinator	An interview as part of mobility study visit.	Short verbal presentation of CroCooS aims, objectives and activities	Ms Feskens stressed the importance of having student counsellor at school and his ability to establish a confidential relationship with students.
4.3.2015	CPI, Ljubljana	BB, SK, DM: Mr. Slivar, Mr. Kranjc from National Education institute	Working group on methodology for collecting data on dropout in upper-secondary schools.	Updating about the development of the project	Sharing interim report

## Annex 2: Level of satisfaction of project partners

Level of satisfaction is presented with the results of event satisfaction questions that was answered in quantitative way on a five-point scale. Summaries of the answers for each questionnaire are presented in separate documents.

Event satisfaction – Partner meetings		What was the atmosphere at the 1st partner meeting like? [How do you rate the social atmosphere at the meeting?]	What was the atmosphere at the 1st partner meeting like? [How do you rate the working atmosphere at the meeting? ]	What was the atmosphere at the 1st partner meeting like? [How satisfied were you with the programme of the meeting in general?]	How satisfied were you with the technical background of the 1st partner meeting? [How satisfied were you with the venue of the meeting?]	How satisfied were you with the technical background of the 1st partner meeting? [How satisfied were you with the catering at the meeting?]	How satisfied were you with the technical background of the 1st partner meeting? [How satisfied were you with the technical equipment at the meeting?]	How do you rate the preparation of the 1st partner meeting? [How do you rate the preparation for the meeting regarding (flow, type, content ... of) information?]	How do you rate the preparation of the 1st partner meeting? [How do you rate the preparation for the meeting regarding communication between your and organizing institution? ]	How do you rate the preparation of the 1st partner meeting? [How do you rate the guidance regarding preparation of materials (template, instruction, time ...) for the meeting?]	How do you rate the program of the 1st partner meeting? [How useful did you find the information heard during the meeting?]	How do you rate the program of the 1st partner meeting? [How do you rate the effectiveness (product/results orientation of the meeting)? ]			
No. of ques.	numerus	1	2	3	4	5	6	7	8	9	10	11	12	QES average	cumulative average
QES1	13	4,69	4,54	4,38	4,15	4,00	4,08	4,38	4,58	4,38	4,54	4,23	4,31	<b>4,36</b>	<b>4,36</b>
QES2	13	4,69	4,23	4,08	4,92	4,92	4,77	3,62	3,85	3,62	4,15	3,54	4,00	<b>4,20</b>	<b>4,28</b>
QES3	12	4,58	4,00	3,92	4,58	4,25	4,25	3,92	4,42	4,00	3,58	3,33	3,50	<b>4,03</b>	<b>4,19</b>
QES4	9	3,89	3,89	3,78	4,22	4,22	4,44	3,67	3,56	3,89	4,22	3,56	3,78	<b>3,93</b>	<b>4,13</b>

<b>Mentors training</b>	How satisfied were you with the venue of the training?	How satisfied were you with the organisation of the training?	How satisfied were you with the program of the training in general?	How satisfied were you with the quality of training regarding the following aspects or statements? [professional performance]	How satisfied were you with the quality of training regarding the following aspects or statements? [understandable]	How satisfied were you with the quality of training regarding the following aspects or statements? [inspiring]	How satisfied were you with the quality of training regarding the following aspects or statements? [dynamic]	How satisfied were you with the quality of training regarding the following aspects or statements? [illustrative]	How satisfied were you with the quality of training regarding the following aspects or statements? [practical usefulness]	
num	1.	2.	3.	*7.1	*7.2	*7.3	*7.4	*7.5	*7.6	average
5	4	4	2	3	4	1	3	2	2	
	4	4	3	4	4	4	4	4	3	
	5	5	4	4	5	4	4	4	4	
	5	5	4	5	5	4	4	5	4	
	5	5	4	5	5	5	5	5	5	
average	<b>4,60</b>	<b>4,60</b>	<b>3,40</b>	<b>4,20</b>	<b>4,60</b>	<b>3,60</b>	<b>4,00</b>	<b>4,00</b>	<b>3,60</b>	<b>4,07</b>

Annex 3: Summary of indicators

Indicators	01.05.2014-28.02.2015	01.03.2015-30.05.2015	Sum
Ind1.1 Level of satisfaction of participants at workshop and conference	Not relevant	Not relevant	/
Ind1.2 No. of minutes	3	1	4
Ind2.1 No. of country reports prepared	2	1	3
Ind3.1 No. of interviews conducted	Ongoing process	Ongoing process	/
Ind3.2 No. of respondents to on-line questionnaire	Not relevant	Not relevant	/
Ind3.3 No. of distress signals	Not relevant (14 included in questionnaire)	6	6
Ind3.4 No. of introduced countries	6	Not relevant	6
Ind3.5 No. of sectors involved	Ongoing process	Ongoing process	/
Ind3.5 No. of methods, policy measures and targets introduced	Ongoing process	Ongoing process	/
Ind 4.1 No. of pilot participants from diff. target groups	Not relevant	15 schools in each country - Hungary and Slovenia (Serbia in next period), 2 mentors in each of three piloting countries – number of participants will be presented in next report	/
Ind 5.1 Level of satisfaction of pilot participants by different target groups	Not relevant	Not relevant	/
Ind 6.1 No. of website visitors	Not relevant	Not relevant	/
Ind 6.2 No. of workshop and conference participants	Not relevant	Not relevant	/
Ind 6.3 No. of items uploaded in the Resource Pool	Not relevant	Not relevant	/

Ind 6.4 No. of dissemination activities of partners on international, national, regional and local level	22	5	27 (see annex 2)
Ind 7.1 No. of self-evaluation activities (regular feedback, event evaluation, product evaluation etc.)	4 – partner meeting QES 1 – interim research report 1 – research questionnaire 1 – study visit template	1 – partner meeting QES 1 – mentor training QES 1 – guidelines 21 – tools 1 – resource pool design 1 – website design	34
Ind 7.2 No. of self-evaluation reports	0	1	1
Ind 7.3 No. of external evaluation	Not relevant	Not relevant	/
Ind 7.4 No. of collected feedback from target groups	Not relevant	Not relevant	/
Ind 7.5 Level of satisfaction of project partners	1 <sup>st</sup> PM – 4,36 2 <sup>nd</sup> PM – 4,20 3 <sup>rd</sup> PM – 4,03	4 <sup>th</sup> PM – 3,93 Mentor training – 4,07	See annex 2